

# BYLAWS OF THE KITSAP MINERAL AND GEM SOCIETY

October 1957, Revised September 1978, January 1982, April 1991, October 1999, March 2007, October 2008, and **May 2011 (in bold)**.

## ARTICLE I. NAME AND OBJECTIVE

Section 1. The name of this organization shall be the *KITSAP MINERAL AND GEM SOCIETY*.

Section 2. The **objective** of the Society is to **nurture a learning environment and promote a general dissemination of knowledge pertaining to the earth sciences and lapidary arts, through sponsorship of regular meetings and field trips for the benefit of the membership.** The Society is social and educational in character.

## ARTICLE II. OWNERSHIP

The ownership and general control of the Society shall lie with the membership of the Society.

## ARTICLE III. OFFICERS

Section 1. The officers of this Society shall consist of a President, a Vice-President, a Secretary, and a Treasurer. All officers shall serve without compensation for a term of one year. **Officers are elected** at the first regular meeting following November 1<sup>st</sup> and shall be installed at the following regular December meeting. The newly elected officers shall take office at the next general meeting.

Section 2. A **Nominations** Committee of three shall be appointed at the September meeting. Only **current adult** members of the Society may serve on the **Nominations** Committee.

Section 3. The President shall preside at all **scheduled** meetings of the Society. The President shall appoint all committee chairpersons for **their** term. The standing committees/**chairs** are: Membership, Juniors, Bulletin, Display Table, Refreshments, Welcome, Silent Auction, P.A. System, Door Prizes, Cheer, Library, Field Trips, Washington Mineral Council, Northwest Federation, Show Chair, **Kitsap Fair**, Budget, Club Photographer, Historian, **Education, Audit, Nominations**, and Scholarship, as needed.

**Section 4.** The Vice President shall perform the duties of **the President during** the absence or temporary disability of **that officer.** **It shall also be the duty of the Vice President to organize Programs for regular meetings and head a committee of three members to select a suitable gift for presentation to the outgoing President.**

**Section 5.** The Secretary shall keep a complete record of the proceedings of all **scheduled** meetings and special meetings, as required, and attend to all correspondence.

**Section 6.** The Treasurer shall have charge of all funds belonging to the Society, shall deposit all funds in a designated bank, shall **remit payment for all authorized expenses, and shall report** the Society's financial records **to the officers at Board meetings.** **Checks written on the Society's accounts shall have the signatures of two authorized Officers.**

**Section 7.** Any unexpired term of **office** shall be **nominated** from the floor, **elected and installed by close** of the next regular meeting after the vacancy occurs.

**Section 8. Removal/Reprimand of an officer:** Any officer may be removed from office or reprimanded by a 2/3<sup>rd</sup> majority vote of the members present a regular meeting.

## ARTICLE IV. MEMBERSHIP

Section 1. The membership of the Society shall consist of individuals (not corporations, firms, partnerships or other business entities) interested in the objectives of the Society. **Membership in the Society is not transferable.**

Section 2. **Printed membership cards shall be issued to all members. Members must carry their cards on all field trips and at functions where voting on behalf of the Society is required.**

Section 3. Each individual, upon becoming a member of this Society, is bound by all rules, regulations and bylaws of the Society.

Section 4. **Individual dues of the adult members of the Society, age 18 and above shall be \$10.00 per year. Juniors members, age 17 and under, shall be \$3.00 per year. For families consisting of the parents or legal guardians and their children 17 years and younger there is a \$20.00 per year membership available. Any member with a paid membership for 20 years will be presented with a badge bar and certificate acknowledging their continued support.**

Section 5. Membership dues are payable on or before the 1<sup>st</sup> of July. **Any member in arrears after the following October meeting shall be dropped from the membership.**

Section 6. **Only current, adult members are eligible to vote.**

Section 7. The membership fiscal year shall be from July 1<sup>st</sup> to June 30<sup>th</sup> of each year. The financial records shall be closed on December 31<sup>st</sup>. An audit committee shall be appointed at the November meeting. An audit report shall be presented to the board within a reasonable timeframe.

### **ARTICLE V. MEETINGS**

Section 1. Regular meetings shall be held on the second Friday of each month, **with the exception of July and August.** When the second Friday falls on a holiday the meeting may be held on another date or canceled, as the Society shall direct.

Section 2. One officer and ten members must be present **at a regular meeting** to constitute a quorum.

Section 3. The Board shall consist of all elected officers. **The Board shall** meet as often during the year **as** deemed necessary.

Section 4. **The President may call** special meetings at any time, but no action involving funds, tenure of office or bylaws shall be discussed at such meetings without a quorum present.

**Section 5. Three officers and a minimum of four members-at-large constitute a quorum for Board meetings.**

### **ARTICLE VI. AMENDMENTS**

Proposed changes to the Bylaws or Standing Rules must be published in the club newsletter and opened for general discussion one regular meeting prior to voting for adoption.

### **ARTICLE VII. SCHOLARSHIPS**

Section 1. Scholarship(s) may be provided by the Society annually upon the recommendation of the Scholarship Committee and approval of the Board. The monetary amount available for the scholarship(s) shall be approved by the Board. Scholarship notices shall be submitted to local schools **in January**, allowing time for the selection process to occur prior to graduation ceremonies. **The Scholarship Committee shall specify Scholarship criteria, with preference given to students studying, or showing strong leadership in, earth sciences. Recipients will typically be limited to Kitsap County residents except for non-county residents who are members of the Society.**

Section 2. Any designated memorials or other specified gifts and fund raising events as well as **50%** of the proceeds from the annual KMGS auction shall be used to fund the scholarships.